

At 'Little poppets Nursery' we aim to provide and maintain a Covid-Secure environment in which children and staff can learn, grow and develop together safely.

With this in mind, this policy has been created to support and guide us through these very difficult times and to provide some clarity of expectations on both parts.

We have taken and follow guidance from several government publications which you can refer to in conjunction with our policy;

# Covid-19 policy

Created by Louise Rutter

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<https://www.gov.uk/government/publications/coronavirus-covid-19-implementing-protective-measures-in-education-and-childcare-settings/coronavirus-covid-19-implementing-protective-measures-in-education-and-childcare-settings>

<https://www.gov.uk/government/publications/covid-19-stay-at-home-guidance>

<https://www.gov.uk/government/publications/covid-19-decontamination-in-non-healthcare-settings>

[https://www.gov.uk/guidance/education-and-childcare-settings-new-national-restrictions-from-5-november-2020?utm\\_source=4%20November%202020%20C19&utm\\_medium=Daily%20Email%20C19&utm\\_campaign=DfE%20C19](https://www.gov.uk/guidance/education-and-childcare-settings-new-national-restrictions-from-5-november-2020?utm_source=4%20November%202020%20C19&utm_medium=Daily%20Email%20C19&utm_campaign=DfE%20C19)

New guidance may impact on our provision as we navigate our way through this pandemic and I would urge you all to follow whatever steps and guidance that is required of us all at this time. I will endeavor to keep up to date with current guidelines and will inform you all as quickly as possible should guidance impact our provision and these procedures.



**Arrivals.**

Wherever and whenever possible we ask that just one person drops off and collects children. Only one person at a time should be waiting inside the small gated area at the front door. If someone is already waiting in this space then please queue two meters apart alongside the fence.

If you wish to use the car park to drop off then please ensure only one car at a time uses this space.

Please ensure that a face mask is worn to drop off and again to collect children. Staff will also wear a face mask whilst receiving and handing over children.

If you feel you or your child needs initial reassurance of bringing them into nursery then we will support this for as short a time as possible on a one in one out basis. Entrance to the nursery will be via the front door and for one person only. Hands must be cleaned with the jel provided and exit will be out of the room's double doors and into our garden then out through the side gate.

If children need to bring a bag with them to nursery ensure that this is clean and contains only essential items, such as comfort objects needed for sleep routines and a change of clothes just in case of incidental accidents. Bags must remain in the entrance corridor and will be sprayed with anti-bacterial disinfectant spray before being taken into rooms with the children. On arrival into nursery all children, staff and visitors must wash their hands or use the anti-bacterial jel provided.

Most of our daily information will be shared with you via our class dojo – this is to keep handovers short and sweet – please help us to achieve this and use the communication tool on dojo to share information about your children with us.

**Visitors.**

Nursery is operating on an essential visitor's only basis. Complimentary activities have all been suspended and will be reviewed and resumed in line with government and local authority guidance.

**New Admissions and enquiries.**

We will still accept new admissions to nursery but will ask parents to complete a coronavirus declaration form prior to entry. Parents will not be allowed to join us for 'stay and play' as part of the settling in procedure but will be provided with a telephone consultation with their child's nominated key person to exchange essential information to support transition. The new key person will also send a video message to the child to establish at least facial contact/recognition prior to the established start date.



**Parent Consultations.**

Communication is key to achieving the very best outcomes for all of our children here at Little Poppets. Your input is vital to achieving the very best results for our Little Poppets. We will therefore establish a telephone consultation date and time to suit both staff and parents at a mutually convenient time and arrange via our dojo communication tool.

We aim to consult with parents twice yearly; December and June, However; we will make ourselves available should you need to need to speak with us and share concerns at any other time you need.

**Resources.**

Resources have been scaled down to help children and staff manage the regular cleaning of items used each day. Items used are either wiped with anti-bacterial wipes or sprayed with a solution of disinfectant and left to air-dry before use again at the end of each play session.

Sand play has been re-introduced to allow its use and will then be sprayed with a diluted solution of Milton and left to dry out for 48 hours before being opened up again. We will rotate sand open days so that all of the children have an opportunity to access this resource.

Water play has also been re-introduced and is regularly changed and trays disinfected before use again.

Playdough is made and used on one day only before being discarded at the end of our daily session – again the days we offer playdough is rotated to allow all children access.

**Hands.**

At Little Poppets we have always had high expectations for hygiene and so hand washing has always played a part in our routine. However; we have increased this and spent considerable time teaching and modeling good hand washing routines and procedures.

**Illness.**

Poorly children should not be brought into nursery. We know that young children can have spikes in their temperature linked to teething, colds and many other mild conditions but at this time we also know that a temperature is one of the key indicators of Coronavirus and we cannot take the risk that this may be the case. We therefore ask that if you feel you need to administer Calpol or any other pain relieving medication that can also mask a temperature that you do not bring your child into nursery. If your child develops a temperature whilst at nursery then we will contact you in line with our current illness policy. You will also be advised that your child



gets a COVID test before returning to nursery or alternatively you will be asked to keep them at home for a 14 day quarantine period.

If your child shows symptoms of coronavirus whilst at nursery you will be contacted immediately and ask to collect them and to arrange for them to have a COVID test. This will need to come back negative or an isolation period of 14 days will need to be adhered to before their return to nursery. Your child will be removed from the room and sit with a member of staff who will wear a mask whilst awaiting their collection. The staff member will only need to be tested if they too develop symptoms.

**Fees.**

Fees are payable in full if your child is asked to quarantine or is awaiting a COVID test result. In the event of full nursery closure due to a COVID outbreak within nursery, Fees are also payable in full, in line with your terms and conditions of use which requires 'one full calendar months' notice' should you wish to terminate the agreement between us.

Internal use only

| This policy was adopted on | Signed on behalf of the nursery | Date disseminated to staff | Date for review |
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|                            |                                 |                            |                 |